



## **Manitoba Aboriginal Sport and Recreation Council (MASRC)**

**Job Opening: Executive Director – Full Time**

**Location: 145 Pacific Avenue, Winnipeg**

**Salary Range: \$71,365 to \$98,000 - salary commensurate with education and experience**

MASRC is seeking a qualified and motivated individual to lead our organization as Executive Director. Committed to advancing Indigenous sport and recreation in Manitoba, we support community-driven initiatives, promote Indigenous leadership, and encourage healthy, active lifestyles within Indigenous communities.

### **Position Overview**

The Executive Director provides strategic leadership and operational management for MASRC, overseeing programs that support the sport and recreation needs of Indigenous communities across Manitoba. Reporting to the Board of Directors, this role involves strategic planning, financial oversight, governance, community engagement, and advocacy, with a focus on fostering a respectful, inclusive, and culturally aligned organization.

### **Key Responsibilities**

- Lead the development and execution of strategic, operational, and business plans.
- Oversee program delivery, staff supervision, and organizational operations.
- Manage financial planning, budgeting, fundraising, and revenue generation.
- Ensure effective governance, policy development, and compliance with legal requirements.
- Build and maintain strong relationships with government, community, and sector partners.
- Lead community relations, advocacy, and public engagement efforts.
- Support organizational systems, meetings, and reporting processes.

### **Qualifications & Experience**

- Post-secondary degree in business administration, non-profit management, recreation and sport studies, public administration, or a related field.
- Experience providing leadership and direction within a nonprofit, preferably in community development, recreation, or cultural sectors.
- Strong strategic planning, partnership-building, and communication skills are necessary.
- Experience in project management, change management and other strategic and long-term planning principles and practices.



- Demonstrated ability to oversee financial and program operations. Able to prepare budgets and estimates within reporting cycles, and work with auditor.
- Proven success working with First Nation, Métis and Inuit communities, government agencies, and funding bodies and implementing the principles of reconciliation, diversity and inclusion.
- Demonstrated ability to leverage opportunities for innovation, find creative solutions to issues, and successfully manage change.
- Ability to communicate complex ideas in clear, plain language in both verbal and written form. Strong computer skills required.
- Proven success managing staff within a unionized setting.
- Willing and able to travel as required to remote areas in Manitoba and Canada.

This is an exciting opportunity to lead a vital organization dedicated to advancing Indigenous sport and recreation in Manitoba. We highly encourage applications from Indigenous individuals.

Please submit your cover letter and resume to HR at [aaniin@mariemurdock.ca](mailto:aaniin@mariemurdock.ca) before 12:00 noon **on September 3, 2025**.

Note: only candidates selected for an interview will be contacted