



Request for Proposal (RFP)

Competitive Uniforms – Team Manitoba for the 2023 North American Indigenous Games (NAIG)

Halifax, Nova Scotia

Deadline for Submissions – November 30, 2022

Gabby Desrochers – MASRC – Director of Major Games

Project Overview

Team Manitoba is operated by the Manitoba Aboriginal Sports and Recreation Council (MASRC) which offers athletes the opportunity to compete in the North American Indigenous Games (NAIG). The NAIG is the largest multi-sport event that takes place in North America, with over 5000 athletes competing in 14 sports; including archery, athletics, badminton, baseball, basketball, canoeing, golf, lacrosse, soccer, softball, swimming, volleyball, and wrestling. The NAIG showcase excellence in sport as well as provide an opportunity to celebrate and participate in the social/cultural/spiritual fabric of North America's Indigenous Peoples.

Submission Guidelines

Submissions of proposals must be received by e-mail, mail, fax or hand no later than Wednesday, November 30th, 2022 by 4:00 PM local to Gabby Desrochers. Each proposal must contain detailed information on the specifications as outlined below. In certain circumstances additional information may be requested.

Proposal Instructions

By following these instructions, providers will submit pertinent information in a manner that allows a fair, objective and consistent evaluation of all proposals. RFP recipients are expected to follow these instructions.

The MASRC is under no obligation to award a contract to any bidder who responds to this RFP. The MASRC reserves the right to accept or reject any or all bids and to take exception to any RFP specification of requirements.

The MASRC reserves the right to make an award solely on the proposals submitted or to negotiate further with selected providers.

Please note the MASRC will not pay for any costs associated with the submission of the proposal. All costs will be paid by the bidding company.

Project Timeline

Project	Deliverable	Anticipated Completion Date
<i>RFP Process Opens</i>	RFP Distributed	Wednesday November 2, 2022
<i>RFP Bidder Questions</i>	Questions accepted by the MASRC from interested service providers	Wednesday November 9, 2022
<i>RFP Closes</i>	RFPs due to the MASRC	Wednesday November 30, 2022
<i>Service Provider Selected</i>	Selected service provider notified	Friday December 2, 2022
<i>Receival of Full Order</i>	Full order must be delivered to the MASRC office in Winnipeg, Manitoba	Monday May 29, 2023

Proposal Format

All proposals must adhere to the format below to be considered compliant. Please follow this format when submitting your proposal to the MASRC.

Section 1:	General Information
Section 2:	Executive Summary
Section 3:	Experience
Section 4:	Pricing
Section 5:	Sample Proofs for Competitive Uniforms
Section 6:	Signed Certification
Appendices:	(Any additional information the company considers relevant)

Section 1: General Information

- Description of company
- Years in business
- Company Contact information: Address, Website, Phone Number
- Primary Contact
- Secondary Contact

Section 2: Executive Summary

- Describe your approach to this job, and demonstrate your understanding of this large project
- Discuss your background – tell us why you are qualified to fulfill this large RFP.

Section 3: Experience

- Include 2 specific examples of past projects. What were the pros and cons?
- Include 2 references (minimum)

Section 4: Pricing

- Refer to “Uniform Requirements for Team Manitoba” (page 5) for list of items to price
- Include firm price proposals for each sport – must include ALL costs (taxes)
- Include information about how sales are processed/conducted, timelines required to ensure an on-time delivery (confirmed designs, quantities, sizes)

Section 5: Sample Proofs for Competitive Uniforms

Team Manitoba will be represented with the same over-arching uniform design in each sport at the 2023 NAIG but adapted to that sports uniform.

- Refer to “Uniform Requirements for Team Manitoba” (page 5) for list of items required.
- All uniform types must be SUBLIMATED designs
- Submit sample proof(s) of your ideas for competitive uniforms
 - Must include a MINIMUM of 1 design but may submit more.

- You do not need a sample for each sports uniform type, but the idea must be possible/translatable for all uniform types.

Section 6: Signed Certification

- ☐ Proposals should contain the following signed certification (or similar version):

“The statements made in this proposal are correct and truthful representations. If selected, I/we shall negotiate in good faith with MASRC”

Appendices and Other Information

- ☐ Include any information that you believe is relevant to your company’s ability to meet the needs of this RFP that has not been requested anywhere else.
 - This could include examples of previous work completed.

Submission and Selection

Proposals must be submitted by **Wednesday, November 30th no later than 12:00pm** to Gabby Desrochers. You will be notified if any further questions arise.

Final selection will be made by December 2nd, and only the successful company will be notified.

Gabby Desrochers Director of Major Games Email: Gabby.desrochers@masrc.com Phone: 204-925-5689 Fax: 204-925-5716	Manitoba Aboriginal Sports & Recreation Council Attn: Gabby Desrochers 105-145 Pacific Avenue Winnipeg, MB R3B 2Z6
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Uniform Requirements for Team Manitoba

Design: Team Manitoba will be represented with the same over-arching uniform design in each sport at the 2023 NAIG, but adapted to that sports uniform. All uniforms must be sublimated.

Logo: The uniform design must capture/include the Team Manitoba Logo in some way (page 6).

Colours: Yellow/Gold, Black, White & Grey.

Sizing: Sizes up to 3XL must be possible in all sports

SPORT	Requirements		
	Uniform Piece(s)	Quantity	Specifics
3-D Archery	Sublimated Short Sleeve T-Shirt	8	N/A
Badminton	Sublimated Short Sleeve T-Shirt	8	N/A
Canoe/Kayak	Sublimated Short Sleeve T-Shirt	36	N/A
Athletics	Sublimated Track Singlet	48	N/A
Baseball	Sublimated Baseball Jersey, full length buttons	18	# on back
Basketball	Sublimated Reversible, Lightweight Male Jersey Cut (home/away)	36	# on chest & back
	Sublimated Reversible, Lightweight Female Jersey Cut (home/away)	36	# on chest & back
	Basketball Short, no pockets	72	logo screen on short
Box Lacrosse	Sublimated Hockey Jersey	60	# on back
	Sublimated Goalie Hockey Jersey	4	# on back
	Shorts, no pockets	60	logo screen on short
Soccer	Sublimated Short Sleeve Jersey	64	# on back
	Sublimated Long Sleeve Jersey - Goalie	8	# on back
	Soccer Shorts, no pockets	72	logo screen on short
Softball	Sublimated Short Sleeve Jerseys, 2 buttons	65	# on back
Volleyball	Sublimated Male Jersey Cut, Sleeveless	24	# on chest & back
	Sublimated Female Jersey Cut, Long Sleeve	24	# on chest & back
Wrestling	Sublimated Wrestling Singlets	30	N/A

*Note: The quantities in the table above are subject to change

Logo for Team Manitoba

Link to Logo:

https://drive.google.com/file/d/1mghw5EVxCFL0r-NutrzLU10xdIFjOcwu/view?usp=share_link

