



M A S R C



Request for Proposal (RFP)
Apparel – Team Manitoba for the
2023 North American Indigenous Games (NAIG)

Halifax, Nova Scotia

Deadline for Submissions – August 19, 2022 12:00 PM

Gabby Desrochers – MASRC – Director of Major Games

Project Overview

Team Manitoba is operated by the Manitoba Aboriginal Sports and Recreation Council (MASRC) which offers athletes the opportunity to compete in the North American Indigenous Games (NAIG). The NAIG is the largest multi-sport event that takes place in North America, with over 5000 athletes competing in 14 sports; including archery, athletics, badminton, baseball, basketball, canoeing, golf, lacrosse, soccer, softball, swimming, volleyball, and wrestling. The NAIG showcase excellence in sport as well as provide an opportunity to celebrate and participate in the social/cultural/spiritual fabric of North America's Indigenous Peoples.

Submission Guidelines

Submissions of proposals must be received by e-mail, mail, fax or hand no later than Friday August 19, 2022 by 12:00 PM local to Gabby Desrochers. Each proposal must contain detailed information on the specifications as outlined below. In certain circumstances additional information may be requested.

Proposal Instructions

By following these instructions, providers will submit pertinent information in a manner that allows a fair, objective and consistent evaluation of all proposals. RFP recipients are expected to follow these instructions.

The MASRC is under no obligation to award a contract to any bidder who responds to this RFP. The MASRC reserves the right to accept or reject any or all bids and to take exception to any RFP specification of requirements.

The MASRC reserves the right to make an award solely on the proposals submitted or to negotiate further with selected providers.

Please note the MASRC will not pay for any costs associated with the submission of the proposal. All costs will be paid by the bidding company.

Project	Deliverable	Anticipated Completion Date
<i>RFP Process Opens</i>	RFP Distributed	Tuesday July 19, 2022
<i>RFP Bidder Questions</i>	Questions accepted by the MASRC from interested service providers	Monday July 25, 2022
<i>RFP Closes</i>	RFPs due to the MASRC	Friday August 19, 2022
<i>Service Provider Selected</i>	Selected service provider notified	Wednesday August 31, 2022
<i>Receival of Full Gear Order</i>	Full gear order must be delivered to the MASRC office in Winnipeg, Manitoba	Monday May 29, 2023

Proposal Format

All proposals must adhere to the format below to be considered compliant.

Section 1:	General Information
Section 2:	Executive Summary
Section 3:	Experience
Section 4:	Pricing
Section 5:	Apparel Offered and Games Requirements
Appendices:	(Any additional information the company considers relevant)

Proposals should contain the following signed certification (or similar version):

“The statements made in this proposal are correct and truthful representations. If selected, I/we shall negotiate in good faith with MASRC”

The following subsections will briefly describe the desired content of each section.

General Information

Company details: a) Description, b) Years in business, c) Address, d) Website, e) Phone Number, f) Primary Contact, g) Secondary Contact

Executive Summary

Here the company should describe their overall approach to this job, and their understanding of the project as a whole. The proposing company should also discuss their background and why they feel they are qualified to fulfil the needs of this large RFP. Companies should also identify any attributes they feel they have which would be viewed as a benefit to the proposal.

Experience

The response should include specific examples of at least 2 past projects and the pros and cons. The Company should also include a minimum of 2 references.

Pricing

Companies must submit firm price proposals. This is also a good area to include how your sales processes are conducted and timelines for delivery. These prices are to be inclusive of all costs.

Apparel Requirements

1. Jacket (Unisex)

- **Fabric**
 - Washable, 100% woven polyester or similar outer jacket
- **Specifications**
 - Lightweight; breathable material; preferably Dry fit or a similar product.
- **Cresting**
 - Embroidery approximately 2" x 2" on front left chest
(See attached Team Manitoba Logo 2.0)
 - Two colour embroidery approximately 2" x 2" on left shoulder
(See attached NAIG logo)
 - Two colour embroidery approximately 2" x 2" on right shoulder
(See attached MASRC logo)
 - One colour text ("MANITOBA" – capitalized) embroidered.
 - Colour of embroidery will be dependent upon colour chosen for the jacket
- **Colours**
 - Black, White, Grey or Yellow/Gold in any single or combination to be used
- **Quantity**
 - 565
- **Sizing**
 - Sizes 2XL through 5XL will be required

2. T-Shirt

- **Fabric**
 - Cotton
- **Screen Printing**
 - TEAM MANITOBA (all capitalized) text screened
and/or
 - Team Manitoba Logo
(See attached Team Manitoba Logo 1.0)
- **Colours**
 - Black, White, Yellow/Gold or Tie dyed
 - (Tie Dye would include some of the colours listed)
- **Quantity**
 - 550
- **Sizing**
 - Men's sizes
 - Sizes 2XL through 5XL will be required

3. Adjustable Ball-cap style hat OR Bucket Hat style

- **Cresting**
 - Embroidery approximately 2" x 2" on front
(See attached Team Manitoba Logo 2.0)
- **Colours**
 - Black, Grey, Yellow/Gold in any single or combination to be used
- **Quantity**
 - 550

4. Shorts

- **Fabric**
 - Sweatpants Material (Cotton)
- **Specifications**
 - Elastic waistband with drawstring
 - Long inseam
 - Pockets
- **Colours**
 - Black, Grey, Yellow/Gold, or Tye Dyed
 - (Tye Dye would include some of the colours listed)
- **Cresting**
 - Two Colour screen approximately 2" x 2" screened on bottom right/left leg of short
(See attached Team Manitoba Logo 1.0)
and/or
 - TEAM MANITOBA (all capitalized) text screened on bottom right/left leg of short
- **Quantity**
 - 550
- **Sizing**
 - Men's sizing

5. Golf Shirt

- **Fabric**
 - 100% microfiber polyester, Dry-fit, or sublimated.
- **Cresting**
 - Embroidery approximately 2" x 2" on front left chest
(See attached Team Manitoba Logo 2.0)
 - If sublimated – TBD (present an idea)
- **Colours**
 - Black, White, Grey, Yellow/Gold in any single or combination to be used
- **Quantity**
 - 150
- **Sizing**
 - 100 Men's sizing
 - 50 Women's sizing

6. Hoodies

- **Fabric**
 - Cotton
- **Specifications**
 - Sublimated is an option
 - Kangaroo Pocket
- **Colours**
 - Black or Yellow.
 - Black, White, Grey, Yellow/Gold in any single or combination to be used
- **Cresting**
 - Two Colour screen approximately full chests
(See attached Team Manitoba Logo 1.0)
- **Quantity**
 - 550
- **Sizing**
 - Men's sizing
 - Sizes 2XL through 5XL will be required

***All attire must be delivered to the MASRC no later than May 29, 2023**

Appendices and Other Information

Use an Appendix to include any information that you believe is relevant to your company's ability to meet the needs of this RFP that has not been requested anywhere else.

- This could include examples of previous work completed.

The company must have a point person that can be contacted and is available to receive phone calls and/or emails, from a representative at the MASRC.

Submission and Selection

Proposals must be submitted by **Monday August 19, 2022 no later than 12:00pm** to Gabby Desrochers. You will be notified if any further questions arise. Final selection will be made by August 31, 2022 and only the successful company will be notified.

MASRC Contact

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Director of Major Games
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Mailing address

Manitoba Aboriginal Sports and Recreation Council (MASRC)
105 - 145 Pacific Avenue
Winnipeg, MB
R3B 2Z6

Attn: NAIG 2023 RFP

Logos for Apparel



Team Manitoba Logo 1.0



Team Manitoba Logo 2.0



MASRC Logo(s)



**THE SPIRIT
STRONG · BRAVE · TRUE**

NAIG Logo